

# BAGNALL PARISH COUNCIL

## Minutes of Meeting

Tuesday 16 April 2019

Village Hall  
School Lane  
Bagnall  
Staffordshire Moorlands

### Present:

Cllr Andrew Batson (Chair)  
Cllr Mark Butler  
Cllr Les Knowles

Cllr Peter Lawley  
Cllr David Pearson  
Cllr Sybil Ralphs

### In attendance:

Denise Cooper (Clerk)

### Apologies

Cllr Sally Brown – Annual Leave

### Declaration of Personal / Pecuniary Interest

Cllrs Dave Pearson and Les Knowles declared an interest in discussions around Footpath 28.

### Minutes of the Previous Meeting

The minutes of the previous meeting were read and accepted as true and accurate records.

### 19.01 Finances

#### *Matters Arising from Previous Minutes*

#### **18.15.01 – Building Society Account**

Steps are now in place to close the account.

#### **18.84.02 – Funding Opportunity**

Cllr Flunder has advised that a decision on our application is still awaited.

#### **18.92.02 – Use of Playing Fields**

As the Parish Council is currently subject to Purdah rules the issues under this item are purely for discussion; views / decisions will be ratified following elections at the May meeting.

The Parish Council has been made aware that a number of organisations are under the impression that they can use the playing fields 'free of charge' along with the assumption that they are allowed to use the village hall car park. This is not the case. To avoid confusion the Village Hall Committee has suggested that the bookings for the village hall and the field are combined in one place; overseen by the Village Hall Committee. In principle the Parish Council had no objections to this

proposal subject to the fact that ownership, pricing structures and overall responsibility remains with the Parish Council.

The Parish Council has also received an enquiry for use of the field by a local League Team. In principle the Parish Council was in favour of their use of the field subject to them hiring the field on a needs basis.

#### **18.92.03 – Defibrillator**

Cllr Brown has ascertained that Brown Edge and Endon 1<sup>st</sup> response group are happy to check the defibrillator at the village hall, and this is being added to their official list of fortnightly inspections. They are happy to change the pads and invoice the Parish Council accordingly. It was confirmed that the Village Hall Committee are the official guardians of the defibrillator. In the interim the Village Hall Committee has purchased replacement pads and would like recompense as agreed at the last meeting.

#### ***New Issues***

##### **19.01.01 – Receive and sign off Financial Reports**

The Clerk / RFO tabled the Quarter 4 financial report together with the audit report and year end accounts for the year ending 31 March 2019. These were agreed and signed by the Chair and RFO

##### **19.01.02 – Receive and sign off Certificate of Exemption**

The Clerk tabled the Certificate of Exemption from an external audit as the Parish Councils income is less than £25,000 per annum. This was signed by the Chair.

##### **19.01.03 – Quarter 4 Financial Report**

The Clerk tabled a financial report for the last quarter of the financial year 2018/19. The balance in the current account is £16,296.48 with £825.48 in the building society towards capital repayments for the playing field purchase.

##### **19.01.04 – The Council as an employer**

Following a change in regulation, the Parish Council is obliged to register as an employer under the PAYE scheme. Steps to effect this are in place.

##### **19.01.05 – Invoices / Receipts**

There were no receipts in the current month.

The following invoices were received and payment agreed:

- Denise Cooper – Staffing costs - £120.00
- Village Hall Committee – Replacement Defibrillator Pads - £35.00

## **19.02 Planning**

### ***SMDC Planning Decisions***

- SMD/2018/0628 – Mistra, School Road, Bagnall  
Proposed detached double garage to garden frontage with associated garden re-arrangement  
Bagnall PC objected – SMDC refused permission.  
The proposed garage owing to its siting and scale would present an uncharacteristic and incongruous form of development that would sit at odds with the prevailing character of the street scene and Bagnall Conservation Area. Whilst the harm to the Designated Heritage Asset of the Conservation Area is judged to be less than substantial, there are no public benefits to outweigh this harm.

### ***New Applications***

- SMD/2019/0066 – Jackson’s Nurseries (UK) Ltd  
Proposed covered area adjoining the existing Farm Shop and Team Room.
- SMD/2019/0004 – Red Ridge, Clewlovs Bank, Stockton Brook  
Single storey rear extension to existing dwelling (oragnery) extending beyond the rear wall of dwelling measured externally 3.34 m, maximum height measured from natural ground level 3.65 m and maximum height at eves measured from natural ground level 3.65 m
- SMD/2019/198 – The Hollies, Clewlovs Bank, Stockton Brook  
Proposed extention and alterations to existing cottage and cretion of first floor level

The Parish Council had no objections to the above applications.

There were no comments raised in relation to planning from the public present.

## **19.03 Footpaths and Highways**

### ***Matters arising from previous minutes***

#### **18.46.01 – Footpath 28**

The misuse of the footpath by motor bike users has been monitored for some months now, some of the users have been identified but others remain elusive. PCSO’s Clark and Simcock attended the meeting and advised that this is a problem across the whole of the Staffordshire Moorlands areas and as soon as they have details of the bike users a Section 59 notice can be issued against the vehicle owner. In the interim it was suggested that mobile CCTV be used to capture images of the perpetrators and Cllr Ralphs agreed to ensure this is put into place.

#### **18.55.04 – Footpath 14**

A gate has been fixed along this footpath, although the landowner has stated that it is in the wrong place and is in discussions with the Rights of Way Officer to address this. The landowner has stated that he wishes to get along with his neighbours and users of the footpath in a harmonious way and would welcome this to be reciprocated.

#### **18.95 – Gullies**

The Clerk advised that the rural areas of Bagnall are due routine clearance of gullies by mid-April. However, the more urban areas are not scheduled until next year. In the interim any specific areas need to be identified on the ‘Report It’ tool.

### ***New Issues***

#### **19.03.01 – Village Walk around**

Cllr Flunder has suggested that a walk around of the village with a representative from Staffordshire Highways. After discussion, Cllrs felt that there was little need for this, any issues could be raised as and when they arose.

#### **19.03.02 – Mobile Speed Monitor**

Cllr Flunder advised that a speed monitor is being made available in a neighbouring parish and suggested that we liaise to combine use. After discussion Cllrs felt that this was not appropriate as such devices cause distention within the community and put users at unnecessary risks.

## **19.04 Maintenance**

### **19.04.04 – Playing Field Maintenance (Update)**

The first cut of the season has been undertaken. The groundsman has stated that the field requires fertilisation, and I have agreed that this can be undertaken using a slow release product. He has also agreed to install the football posts, and once I am aware of his schedule for carrying out the fertilisation work arrangements to make the posts available will be made.

## **19.05 Environment**

### **18.97 – Fly Tipping**

The fly tipping has now been removed, placement of mobile CCTV is being considered to monitor the site.

## **19.06 Correspondence**

- JAG Arb Consultancy – Letter promoting his tree inspection/surveying service
- Seafarers UK – Request to support the Merchant Navy Day on 3 September 2019
- Letter from a resident – tree felling
- Rt Hon Karen Bradley MP – Notification of a trip to London and private tour of Westminster
- Simon Green, Bridgend Coalition of Disabled People – request for donation to run a marathon in Wales
- Scope – Request to locate a textile bank within the village
- Salvation Army – Request to locate a textile bank within the village
- Staffordshire Playing Fields Association – Membership invitation

## **19.07 Public Section**

Representatives from the Poppy Appeal, an arm of the British Legion, attended the meeting to raise awareness of the work that they undertake within Bagnall. Poppies and other memorabilia will be available at the village fete.

### **Date of Next Meeting**

The next meeting, which will include the Annual General Meeting, will take place on **Tuesday 14 May 2019, 7.00pm.**

The meeting closed at 8.30pm

Signed  
(Chairman)

Dated: 14 May 2019