

BAGNALL PARISH COUNCIL

Minutes of Meeting

Tuesday 14 May 2019

Village Hall
School Lane
Bagnall
Staffordshire Moorlands

Present:

Cllr Sally Brown (Chair)
Cllr Andrew Batson
Cllr Les Knowles

Cllr Peter Lawley
Cllr David Pearson

In attendance:

Denise Cooper (Clerk)

Apologies

Cllr Roger Jackson – Holiday
Cllr Sybil Ralphs – Business Commitments

Declaration of Personal / Pecuniary Interest

There were no declarations of personal or pecuniary interests.

Minutes of the Previous Meeting

The minutes of the previous meeting were read and accepted as true and accurate records.

19.13 Website

The Parish Council has been advised that its .uk domain name expires on 30 June 2019. Instructions to register this have been issued to our website hosting consultants.

By September 2020 the Parish Council's website has to be compliant with The Public Sector Bodies Accessibility (Website and Mobile Applications) (No. 2) Regulations 2018. We are currently awaiting confirmation from our website consultants that this is the case.

19.14 Review of Parish Code of Conduct and Standing Orders

There have been a number of changes to the way the Parish Council operates since the Code of Conduct and Standing Orders were last reviewed, particularly around website and electronic communication; it is therefore timely with a newly elected Council to revise them accordingly. Draft copies were submitted to Councillors for comment prior to the meeting. These were agreed and copies will be published on our website in due course.

The Clerk proposed that the public section of the meeting be moved to the

beginning of the meeting, as is the practice with other local parish councils (Endon with Stanley and Brown Edge). This will allow parishioners to raise concerns or highlight issues that may influence discussions later in the meeting, and allow them to either leave the meeting at this point or are welcome to remain at their discretion.

The Clerk requested a review of her remuneration to bring it in line with the changes in responsibilities she now holds. Cllrs agreed that with immediate effect this should be increased to £12.50 per hour across an average 12 hours per month.

19.15 Finances

Matters Arising from Previous Minutes

18.15.01 – Building Society Account

The account has now been closed and the monies transferred to our bank account.

18.84.02 – DHP Funding Opportunity

Cllr Flunder has advised that a decision on our application is still awaited.

18.92.02 – Use of Playing Fields

At the last meeting preliminary discussion was held regarding the combination of the bookings for the playing field with those of the village hall, overseen by the Village Hall Committee. In principle the Parish Council had no objections to this proposal subject to the fact that ownership, pricing structures and overall responsibility for the playing field remains with the Parish Council. This decision was formally agreed.

The groundsman has been instructed to install the 11/12 year old sized goal posts and to mark the pitch according to regulations. This work should be completed within the next couple of weeks (weather permitting).

The Parish Council has received an enquiry for the use of the field by Endon Juniors Football Club in conjunction with the facility they hold at Endon. This was agreed, and details will be passed to the Booking Officer at the village hall. In relation to the car park, Cllrs felt it was more prudent for them to park vehicles around the village greens and walk down than use the village hall car park to avoid conflict with other events being held at the hall. This will be a condition of their use. The Club has also requested permission to mark the field with a smaller pitch for younger children, this was agreed subject to a different colour being used to avoid confusion with the different sized pitches.

18.92.03 – Defibrillator

Following the latest inspection of the defibrillator by Endon and Brown Edge First Responses it was found that the battery had failed. This has been replaced at a cost of £300 by the Village Hall Committee. Whilst the Village Hall Committee is happy to continue funding the electricity supply, it does not have the funds to support this type of expenditure in the long term and asked if the Parish Council could pick up all future ongoing costs. This was agreed.

Cllr Batson suggested that the parish needed a further defibrillator positioned near the Rose and Crown, to complement those at the village hall and Bagnall Heights. This will be discussed further at a future Parish Council meeting.

19.01.04 – The Council as an employer

The Clerk confirmed that the Parish Council is now registered as a PAYE employer.

New Issues

19.15.01 – Annual Accounts for 2018/19

The accounts for the financial year 2018/19 have now been audited and agreed. Copies of all the paperwork is on our website, but Parishioners are welcome to inspect the accounts between Monday 3 June 2019 and Friday 12 July 2019 by prior appointment with the Clerk.

19.15.02 – Invoices / Receipts

- SMDC – Parish Precept - £4,200.00
- Co-operative Bank – closure of Britannia Building Society account - £826.75

The following invoices were received and payment agreed:

- Denise Cooper – Remuneration - £150.00
- Zurich Insurance – Annual Premium - £375.04
- Elizabeth Thompson – Audit Fees - £80.00
- Hosting Systems – Domain name registration (for 2 years) - £33.00

19.15.03 – Capital Expenditure

Councillors requested that the £826.75 earmarked capital funding should be added to from our reserves to make £1,000 and a capital payment against the purchase of the playing fields made.

19.16 Planning

SMDC Planning Decisions

- SMD/2019/0066 – Jackson’s Nurseries (UK) Ltd
Proposed covered area adjoining the existing Farm Shop and Team Room.
Bagnall PC had no objections; SMD approved

New Applications

- SMD/2019/0220 – Langley House, Clewloes Bank, Bagnall
Single storey extension to rear

The Parish Council had no objections to the above application.

- SMD/2019/0248 – Greenways Cottage, Bagnall Road, Bagnall
Conversion of garage to ancillary accommodation

The Parish Council objected to this application on the grounds that the documentation is contradictory when compared to drawings supplied.

There were no comments raised in relation to planning from the public present.

19.17 Footpaths and Highways

Matters arising from previous minutes

18.46.01 – Footpath 28

This is an ongoing issue which needs to be monitored; the Parish Council is still awaiting confirmation from SMDC regarding the use of CCTV.

The Police have erected Section 59 Notices along the footpath, that inform motorcycle users of this path that should they ignore the notice then their bikes can be seized and disposed of. Cllr Knowles advised that one of the original perpetrators has been spoken to by the Police, but there have been a number of new incidents.

Cllrs expressed their concerns regarding the safety to users of the footpath by motor cyclists and suggested that a letter expressing this be sent to the Chief Constable of Staffordshire Police, with the County Council leader being copied in.

Residents were asked to be vigilant and report all sightings to the Police via 101 as they occur.

New Issues

19.17.01 – Broken Manhole Cover, Stanley Road

This hazard has been reported to the Highways department who will undertake a repair in due course.

19.17.02 – Deteriorating Tree adjacent to playing field

Whilst undertaking some remedial pruning on the large Cherry tree that partially overhung a property adjacent to the playing field, it was noted that a large limb of this tree has two deep fissures and may become a liability to the Parish Council in the future. The Clerk will request SMDC undertake a review of the tree and advise us accordingly.

19.17.03 – Pot Holes

A number of pot holes are present near the ford on Spring Bank and Old Mill Lane, these have been reported to the Highways Department.

19.18 General Maintenance

19.18.01 – D-Day Celebrations

Jackson's Nursery would like to donate a weeping tree in commemoration of the D-Day landings, the tree to have a suitable plaque underneath. This item will be discussed further at the next meeting.

19.19 Environment

19.19 – Fly Tipping

Further incidents of fly tipping have been reported on the lay-by near Blue Bridge and down Jack Hayes Lane. These have been reported to SMDC.

19.20 Correspondence

Cllr Knowles wished, on behalf of the Parish Council, to thank Vicki Vincent and Sally Brown for organising the litter pick which took place on 5 May 2019 and also all the volunteers who gave their time to make the event a success.

19.21 Public Section (*adjournment of meeting for public comments and concerns*)

There were no issues raised.

Date of Next Meeting

The next meeting will take place on **Tuesday 18 June 2019, 7.30pm.**

A meeting will be scheduled to take place at Bagnall Heights later in the year, these meetings usually revolve around a theme and this will be discussed at the next meeting.

The meeting closed at 8.25pm

Signed
(Chairman)

Dated: 18 June 2019