

# BAGNALL PARISH COUNCIL

## Minutes of Meeting

Tuesday 17 September 2019

Village Hall  
School Lane  
Bagnall  
Staffordshire Moorlands

### Present:

Cllr Sally Brown (Chair)  
Cllr Roger Jackson  
Cllr Les Knowles

Cllr Peter Lawley  
Cllr David Pearson

### In attendance:

Denise Cooper (Clerk)

### Apologies

Cllr Andrew Batson – Annual Leave  
Cllr Sybil Ralphs – Business Commitments

### Minutes of the Previous Meeting

The minutes of the previous meeting were read and accepted as true and accurate records.

### Declaration of Personal / Pecuniary Interest

Pecuniary/personal interests were declared by Cllrs Knowles and Pearson in discussions around Footpath 28.

### 19.40 Adjournment of meeting for public comments and concerns

#### ▪ *Parishioners Concerns*

The Parish Council was made aware that the sign for Footpath 8, off Clewlovs Bank, has been knocked over. The Rights of Way Officer will be notified.

Marian Armstrong, representing a number of local residents, raised concerns regarding parking following the recently approved planning application at the former Endon Riding Stables. A total of four properties front onto Stanley Moss Lane, and there are worries around people parking on the already very narrow lane. Although the road only serves a small number of houses, it is already very busy with a number of users travelling at considerable speed down the lane. Vehicles parked on the roadside will only add to the problems and she requested that the Parish Council support their raising of these concerns to the Highways Department. The Parish Council agreed and will write to the Highways Department to raise their awareness of the potential hazards.

#### ▪ **District Councillor Report**

There were no reports submitted

#### **19.41 Memorial Garden – 75<sup>th</sup> Anniversary of D-Day Landings**

Lynne Tomasson provided the Parish Council with a draft drawing of her intentions regarding the development of a memorial garden. It is proposed that slate planters are positioned at either side of the bench on the green, planted with wild flowers, predominantly Poppies which are self seeding. This area is favoured as many people take advantage of this bench and it would be a good focal point to commemorate this significant anniversary. The bench is already maintained by volunteers who would be happy to take on the upkeep of the planters. The project would also involve both Endon Hall and St Luke's Primary School children. The Parish Council, although in favour of the proposal in principles were not aware of the scale of the projected and thanked Ms Tomasson for clarifying the proposals.

Marian Armstrong stated that because our Cenotaph is in the church, access for those wishing to pay respects is not freely available and suggested a plaque be placed on or by the bench so people had a better understanding of the purpose of this project and could pay their respects there. Anthony Drakeley suggested some form of metal commemorative screen be attached to the back of the seat. If this was made with a copper finish it would weather naturally and need little or no maintenance.

After full discussion it was agreed that Ms Tomasson and Mr Drakeley would liaise outside of the meeting and provide the Parish Council with a draft sketch for further discussion with a view to having everything in place for Remembrance Day.

#### **19.42 Bagnall Village Hall**

Les Knowles, on behalf of the Village Hall Committee, advised the Parish Council that due to the resignation of the booking clerk, the Village Hall would no longer be accepting new bookings in the foreseeable future. Steps to resolve this issue and attract new volunteers to the Committee are being looked at at their next meeting in October 2019.

Cllr Knowles provided an update on the transfer of the Village Hall asset to the Parish Council. Unfortunately, the work to register the property with the land registry in 1974 when the Charity was established was never undertaken. This has left the Village Hall in a very precarious position. The Charities Commission state that there must be a minimum of two Trustees at any one time. There are currently only two Trustees on the Committee and one of these has stated their intention to resign, along with a few other Committee members. The necessary registration with the Land Registry to enable the transfer will take approximately six-nine months and some level of stability during this period is required. A number of possible options were outlined, and these will be fully discussed at the Village Hall Committee meeting.

#### **19.43 Finances**

##### ***Matters Arising from Previous Minutes***

##### **18.84.02 – DHP Funding Opportunity**

The Clerk, as requested at the last meeting, obtained a quotation in the sum of £500 plus VAT for the sandblasting and prime coating of the railings. This was agreed outside of the meeting. The work has been undertaken and a claim for £200 towards the costs from SMDC's Lengthman's Agreement will be made. Steps to paint the railings will now be undertaken.

## **New Issues**

### **19.43.01 – Invoices / Receipts**

The Parish Council was in receipt of the following payments:

- Milton Utd FC – Hire of playing field (2 occasions) - £20.00

The following invoices were received and payment agreed:

- Denise Cooper – Remuneration (Aug & Sept) - £300.00
- Hostings Systems Ltd – domain name registration - £33.00
- Jackson's Nurseries (UK) Ltd – Greens maintenance (July & Aug) - £600.00
- GeoXphere Ltd – Parish Online subscription - £45.00
- Hosting Systmes Ltd – Website hosting annual subscription - £120.00
- Phil Nixon – Sandblasting / priming coating railings - £600.00

### **19.43.02 – Financial Regulations**

In line with NALC recommendations, the Clerk requested permission to delete the paragraph requiring three quotations to be obtained for contracts under £10,000 and replace it with an invitation to a small number of *named* specialist contractor. There is now no longer an obliged to advertise, this is optional. For contracts over £25,000, and also where a contract has been advertised, there is now a legal obligation to notify the Local Authority Contract Finder. For clarification an advertisement is anything that is put in the public domain with a view to receiving tenders from *unnamed* contractors. Councillors were in agreement with this amendment.

### **19.43.03 – Contract Tenders**

The contract for the greens maintenance is effective until October 2020, but the contract for the playing fields is on an annual renewal. Councillors stated they were happy to continue with the current provider based on the new specification. Therefore there will be no need to tender this contact.

## **19.44 Planning**

### **SMDC Planning Decisions**

- SMD/2019/0080 – Endon Riding School, Stanley Moss Lane, Stockton Brook  
Approval of reserved matters of appearance, landscaping, layout and scale relating to SMD/2017/0470  
*Bagnall PC had no objections – SMDC approved planning*
- SMD/2018/0365 – Houghwood Bottom Farm, Stanley Road, Stockton Brook  
Single storey extension with porch and alterations  
*Bagnall PC had no objections – SMDC refused planning. The alterations, together with previous alterations would amount to an increase of 150% of the buildings size and would therefore be disproportional to the size of the original building, particularly as it is prominently visible to the public.*
- SMD/2019/0413 – Greenway Hall Cottage, Bagnall Road, Bagnall  
Conversion of garage to ancillary accommodation, increasing ridge height and front extension  
*Bagnall PC had no objections – SMDC refused planning. The overall development would result in a building disproportionate to the original building, particularly as it is in the Green Belt. It fails to retain the subordinate and secondary character that an outbuilding should have. It is in very close proximity of a number of large trees which may result in their pruning/removal.*
- SMD/2019/0198 – The Hollies, Clewloes Bank, Stockton Brook  
Proposed extension and alterations to existing cottage and creation of first floor level  
*Bagnall PC had no objections – SMDC refused planning. The overall development would result in a building disproportionate to the original building, and to be inappropriate development in a green belt are. The use of*

*composite cladding is deemed to be out keeping with and detrimental to the character and appearance of the dwelling.*

#### **New Applications**

- SMD/2019/0419 – Hillcrest, Clewlovs Bank, Stockton Brook  
Replacement of existing roof with new roof to form first floor living accommodation including dormer windows
- SMD/2019/0477 – Red Ridge, Clewlovs Bank, Bagnall  
Single storey flat roof orangery
- SMD/2019/0545 – Land south of Saddlers Cottage, Stanley Road, Stockton Brook  
Erection of horticultural greenhouse

Bagnall Parish Council had no objections to the above applications.

### **19.45 Footpaths and Highways**

#### ***Matters arising from previous minutes***

##### **18.46.01 – Footpath 28**

This is an ongoing issue and is constantly being monitored. Cllr Knowles advised that although no motor cycle sightings had been encountered over the past couple of months, a previous user of the footpath has recommenced riding his bike down the footpath over the last few days. This has been reported to the police.

##### **19.36.02 – Footpath 24**

Councillors confirmed the approach of moving the route of the footpath to the boundary. This will require a Public Path Order Application to be made and the landowner's agreement, Cllr Knowles will lead on this work.

##### **19.39 – Salter's Wells: Speeding**

The speeding through the pinch point on Bagnall Road at Salter's Wells has been reported to highways and has been added to their list. Cllr Keith Flunder has also been made aware of our request. Unfortunately, there are a high number of other similar community raised issues and ours has not been prioritised, but will be reviewed in due course (reviews are on a six monthly basis).

#### ***New Issues***

There were no new issues raised.

### **19.46 General Maintenance**

#### ***Matters arising from previous minutes***

##### **19.28.01 – Deteriorating Tree adjacent to playing field**

The Parish Council has received permission from SMDC to remove the Cherry tree on the boundary of the playing field. Cllr Lawley agreed to fell the tree.

#### ***New Issues***

##### **19.46.01 – Playing Field Maintenance**

The groundsman has fertilised the playing field at the beginning of August using a slightly higher nitrogen based combination to thicken the sward. He has highlighted that the pitch is holding water that runs from the bank and suggests that consideration be given to a small French drain in the future to assist drainage. Councillors felt that sufficient drainage was installed when the field was refurbished, but will monitor the situation. The Clerk advised that the groundsman had again

been advised of the requirement to cut the slope from the Village Hall car park.

The groundsman has also been chased up regarding the installation of goal posts and marking out of the pitch, the Clerk will again make contact regarding this. Cllr Batson was reminded of the need to liaise with Mr Mountford regarding the positioning of the pitch to avoid it being too close to his property.

## 19.47 Environment

### *Matters arising from previous minutes*

None

### **New Issues**

#### **19.47.01 – Fly Tipping**

SMDC has been made aware of fly tipping in the ditch at the side of Thorney Edge Road, between Thorny Edge and Far Rownal Farm.

## 19.46 Correspondence

- SMDC – Polling District, Polling Place, and Polling Station Review 2019 – *SMDC are seeking residents' views on current polling arrangements and suggestions for improvements. Closing date 23 Sept. Details are on SMDC's website. Current arrangements in Bagnall are deemed suitable, therefore no changes are suggested.*
- Manchester Airport Authority – *The authority is required by the Civil Aviation Authority to lead in the process of changing its flight paths for aircraft flying at heights of up to 7,000ft. As a result Manchester Airport is contacting representative community groups to ensure there is a wide view point to enable them to develop effective future flight paths. An online questions form is available on their website [www.manchesterairport.co.uk/futureairspace](http://www.manchesterairport.co.uk/futureairspace). The questionnaire is open until 6 October 2019.*
- Staffordshire County Council – Promotional information around fostering children. *Information can be obtained by visiting the [care4child.org](http://care4child.org) website*
- Staffordshire Moorlands District Council – Local Plan: Main Modifications Consultation – *The Inspector is inviting comments on the main modifications, full details available online at [www.staffsmoorlands.gov.uk/localplan](http://www.staffsmoorlands.gov.uk/localplan). Deadline for comments is 31 October 2019.*

### **Date of Next Meeting**

The next meeting will take place on **Tuesday 15 October 2019, 7.30pm**, the venue being Bagnall Heights. A talk entitled 'Friends Against Scams' has been arranged. This focuses on online security and avoiding scams.

The meeting closed at 8.50pm

Signed  
(Chairman)  
Dated: 15 October 2019