

# BAGNALL PARISH COUNCIL

## Minutes of Meeting

20 October 2020

Via Zoom

### Present:

Cllr David Pearson (Chair)  
Cllr Sally Brown  
Cllr Roger Jackson

Cllr Les Knowles  
Cllr Peter Lawley  
Cllr Sybil Ralphs

### In attendance:

Denise Cooper (Clerk)

#### Apologies

Cllr Andrew Batson – Medical emergency

#### Minutes of the Previous Meeting

The September minutes were agreed to be a true and accurate record.

#### Declaration of Personal / Pecuniary Interest

Cllr Jackson declared a personal/pecuniary interest in decisions relating to the tendering for ground maintenance contracts and took no part in discussions.

#### Adjournment of meeting for public comments and concerns

#### Parishioners' Concerns

- No concerns have been raised.

#### District Councillor Reports (as at 24 October 2020)

- The 7-day rate across England is 187.4, Staffordshire 184.5 and West Midlands 178.2 per 100,000 population. Staffordshire Moorlands is 204.2. The situation is being monitored.
- Stoke-on-Trent, Coventry and Slough have been moved to Tier 2.
- There is good availability across Staffordshire for testing. Regional testing centres at the Bet 365 Stadium and Beaconside, and an MTU at the Pirelli stadium. Local Testing Sites at Newcastle Ryecroft Car Park, and Keele University Science and Innovation Park. These all need to be booked by ringing 119 or online at [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus). Please do not ring NHS111 as this line is for non-covid medical enquiries only.
- The public is reminded that they should only book a coronavirus test if they are showing one of the three symptoms (a continuous cough, high temperature, or loss of taste/smell).
- The key message is social distancing, hand hygiene and wearing a face mask. People are asked to plan ahead when going out, ie, ensure they have a face mask if intending to enter shops or use public transport.

***Matters Arising from Previous Minutes*****20.27.02 – Grounds maintenance**

Tenders have been received from Jacksons Nurseries and S W Grounds Maintenance for the maintenance of the village greens, and Cooper's Greens and Pitch Maintenance for the playing fields. The Tenders were opened in the presence of the Town Clerk at Biddulph Town Council and following discussions the contracts were awarded to S W Grounds Maintenance and Cooper's Greens and Pitch Maintenance.

**20.33.01 – Village Hall Funds**

The Clerk has made a request for funds to be ring-fenced for use in the event the Management Committee fails. Cllrs agreed to invite the Chair of the Village Hall Committee to the next meeting to discuss options around this.

**20.33.02 – Village Hall Car Park**

The Village Hall Committee has been advised the Parish Council is in agreement with their proposal of a charge for use of the car park by hirers of the playing field, but that it will be up to the Village Hall Committee to collect any fees due.

***New Issues*****20.39.01 – Quarter 2 Financial Statement**

As at the end of September 2020 the Parish Council had a balance of £17,312.78. In terms of receipts, the full Precept allowance has now been received together with the VAT 126 payment. To-date additional funding has been received through the hire of the playing fields in the sum of £460.00, this income will now curtail until March/April next year dependent upon CV-19 guidelines in place at that time. Expenses are currently in line with our budget. The outstanding loan balance is £6,500.

Cllrs suggested that the £460.00 be matched by the Parish Council and the total utilised against a capital loan repayment. This was agreed.

Cllrs asked the Clerk to include a sum of £1,000 within the forward plan for the purchase of a defibrillator.

**20.39.02 – Community Fund**

Cllr Ralphs advised that there is a sum of money available to be used for the benefit of parishioners from her Community Fund. Cllr Knowles suggested the purchase of new lighting for the village Christmas tree and this was agreed. An application will be submitted in due course.

**Action: Cllr Knowles**

**20.39.02 – Invoices / Receipts**

The Parish Council was in receipt of the following monies:

- SMDC – Precept - £4,300.00

The following invoices were received and payment agreed:

- Denise Cooper – Remuneration (Sept) - £152.50
- Denise Cooper – Reimbursement for purchase of Remembrance Wreath - £25.00
- Jackson's Nurseries – Greens Maintenance - £1,200.00

## 20.39 Planning

### **SMDC Planning Decisions**

- SMD/2020/0407 – Field at Oak Barns, Bagnall Road, Bagnall
- Installation of new field gate/access

As the Parish council submitted this application, no comments were submitted. SMDC approved the application.

### **New Applications**

- SMD/2020/0541 – Grange View, Tompkin Road, Stanley  
Proposed two-storey side extension
- SMD/2020/0572 – Lock House, Stanley Road, Stockton Brook  
4 timber replacement windows to front of property
- SMD/2020/0573 – Lock House, Stanley Road, Stockton Brook  
Listed Building Consent for 4 timber replacement windows to front of property

The Parish Council has no objections to the above applications.

## 20.40 Footpaths and Highways

### ***Matters arising from previous minutes***

#### **20.11.01 – Footpaths**

##### **Footpath 24**

A decision on the planning application for the new gate from Bagnall Road onto Footpath 24 has been agreed. Steps to purchase and install a gate are being put in place.

#### **20.17.02 – Footpath around Stanley Pool**

Cllr Batson advised that the Canals and Rivers Trust are undertaking a staffing review, once this has been finalised a meeting will be arranged.

**Action: Cllr Batson**

### ***New Issues***

None

## 20.41 General Maintenance and Other Issues

### ***Matters arising from previous minutes***

#### **18.84.02 – Railings at the Ford**

Cllr Pearson agreed to undertake the painting of the railings and surrounding concrete, when weather permits, with the paint the Parish Council has secured.

**Action: Cllr Pearson**

#### **19.74.02 – Notice Board**

Cllr Brown will against made contact with Keith Weston regarding the installation of cork backing to the notice board on the village green.

**Action: Cllr Brown**

#### **19.74.04 – Website**

Cllr Knowles advised that the current website was built using a platform that will be costly to update and suggested that consideration be given to the purchase of a more suitable package. Cllrs felt that it was important to invest in a website that is accessible to all given the demographics of the Parish alongside the current pandemic and therefore requested that Cllr Knowles and the Clerk undertook a review of the options available and their associated cost implications for discussion at the next meeting.

**Action: Cllr Knowles/the Clerk**

**19.79.02 – Phone Kiosk, Rose and Crown PH**

The Clerk was asked to ascertain costs for a defibrillator for review at the next meeting.

**Action: The Clerk**

**20.11.02 – Gully Maintenance**

Cllr Batson is in the process of submitting a Freedom of Information request to obtain details of the gully location plan for the village and details of when they were last cleared.

**Action: Cllr Andrew Batson**

**20.30.01 – Speeding**

Cllr Ralphs advised that whilst we await a decision from the Highways Department, she has arranged for the Police to undertake speed checks on the main arterial routes into and through the village. Speeding is becoming endemic throughout the village and across Staffordshire Moorlands generally; residents are asked to abide by current speed limits.

**Action: Cllr Ralphs**

**20.32 – Re-opening of Swings**

Cllrs agreed that the swings could now be opened with appropriate signage displayed. The Clerk advised that a full inspection of the swings has been arranged for August/September 2021 by RoSPA.

**Action: Cllr Batson**

**20.36.01 – Tree Survey**

Cllr Jackson and Steve Massey undertook an inspection of the trees on the village green. Mr Massey agreed to provide a full report on the work required, the Clerk will chase this so that consideration can be given to undertaking the work.

**Action: The Clerk**

***New Issues***

**20.42.01 – Road Diversions – Knowsley Road, Rownall and Eaves Lane, Armshead**

Although these are not directly within the Parish, diversions have been directed through the village. Eaves Lane on 30 October and Knowsley Road on 4 November, both for one day.

**20.42.02 – Alstonfield Parish Council**

The Clerk from Alstonfield Parish Council has written requesting suggestions of viable courses of action to prevent unauthorised overnight parking on a parish council owned, ungated car park. Cllrs suggested appropriate signage advising that as this was trespass their insurance policy would be null and void should any damage be caused to the vehicle.

**20.43**

**Correspondence**

- AMV Playgrounds – Promotional literature
- Thompson Tree Services – Promotional literature
- SMDC – Notification of Parish Assembly on Thursday 22 October 2020.

**Date of Next Meeting**

The next meeting of the Parish Council will be a virtual one on **Tuesday 17 November 2020, 7.00pm** via Zoom.

Could any member of the public interested in participating please contact the Clerk for log on details.

Signed  
(Chairman)  
Dated: