

# BAGNALL PARISH COUNCIL

## Minutes of Meeting

18 January 2022

Moorlands Village Hall  
School Road  
Bagnall

**Present:**

Cllr Les Knowles (Chair)  
Cllr Andrew Batson  
Cllr Anthony Drakeley

Cllr Roger Jackson  
Cllr Peter Lawley  
Cllr Dave Pearson

**In attendance:**

Denise Cooper (Clerk/RFO); Cllr Keith Flunder (County Council); PCSO

	<b>Apologies</b>
	Sybil Ralphs
	<b>Minutes of the Previous Meeting</b>
	<p>The minutes of the previous meeting were read and agreed to be a true and accurate record, with the following amendment.</p> <p>In light of new information that has become available, Cllrs ratified the decision to rescind the comments made against planning application DET/2021/0038 – Bagnall Green Farm.</p>
	<b>Declaration of Personal / Pecuniary Interest</b>
	<p>Personal/pecuniary interests were expressed by:</p> <ul style="list-style-type: none"><li>▪ Cllr Jackson in the road closures through the village.</li><li>▪ Cllrs Knowles and Pearson on any discussions relating to Footpaths 12 and 28.</li><li>▪ Cllr Knowles also expressed a personal interest in planning application SMD/2021/0867.</li></ul>
	<b>Adjournment of meeting for public comments and concerns</b>
	<b>Parishioners' Concerns</b> <ul style="list-style-type: none"><li>▪ <b>No concerns were raised by parishioners</b></li></ul>

### County Councillor Reports

- Cllr Flunder has arranged a public consultation meeting for 20 January 2022, with representatives from SCC Highways, WPD, and Prysmian Cables & Systems.
- Meetings with Highways have been undertaken in relation to the Maintenance of roads through Bagnall following Phase 1 of the WPD Cellarhead Project. The outcome of which has been that Highways are happy to repair damage to the road surface and any gullies, but not the grass verges.
- Repairs to Springs Bank around the ford has been agreed as a priority, with some works being undertaken on Thorney Edge Lane and School Road.
- In relation to potholes, these are only dealt with by the Highways department when they are 150mm deep. Highways only undertakes repairs to the road surface; verge damage is deemed as down to inappropriate road usage and not the responsibility of Highways.
- A programme of road gully/drain cleaning has commenced. Cllr Batson stated that the drains/gullies within the Parish had not been cleaned for over three years and asked that the village be given priority.
- In relation to the weight restrictions being requested by Cllrs, SCC is willing to issue the temporary legal order, but would need assurance that the police are able to undertake enforcement and that the Parish Council would be willing to pay the costs, estimated at £1,840.00. Cllrs felt it was inappropriate to divert any of our funds for this purpose as roads fell under the responsibility of the Highways Department. Cllr Flunder agreed to take back our views.
- The issue of speeding traffic through Salter's Wells will be reviewed by DHP once the road works have been completed.
- The issue of no vaccination stations within Staffordshire Moorlands for COVID booster jabs has been raised, although currently there is nothing planned due to the low number of cases.

### 21.42 Planning

- **SMDC Planning Decisions**
  - SMD/2021/0728 – Bramble Cottage, Stanley Moss Lane, Stockton Brook  
Single storey rear extension  
  
*Although Bagnall PC had no objections, the application has been withdrawn*
  - SMS/2021/0479 – Land off Stanley Road, Stockton Brook  
Application for Outline Planning Permission with details of access (all other matters reserved) for a proposed detached dwelling  
  
*Bagnall PC objected. SMDC refused permission, the special circumstances submitted for development on Green Belt were not*

	<p><i>sufficient reason to grant permission. Access did not allow the requisite visibility splays. Insufficient information has been submitted to ascertain whether the proposal will exacerbate the existing surface water flooding issues.</i></p> <ul style="list-style-type: none"> <li>▪ <b>New Applications</b> <ul style="list-style-type: none"> <li>○ SMD/2021/0767 – Greenways Golf Club, Stanley Road, Stockton Brook Proposed detached office unit</li> <li>○ SMD/2021/0867 – Rock Cottage Farm, The Green, Bagnall Proposed building to provide stable, fodder store and alpaca shelter</li> </ul> </li> </ul> <p><i>Bagnall PC had no objections to the above applications</i></p>
	<ul style="list-style-type: none"> <li>▪ <b>Solar Panel / Battery Storage</b> Parishioners are being consulted on their views in relation to potential applications to utilise land for the purpose of solar panel/battery storage installations. The closing date for responses is 31 January 2022, and to date a small number of responses have been received. A full report will be provided at the next meeting.</li> <li>▪ <b>Planning Review</b> The Clerk submitted a paper on all the successful planning applications over the past year, detailing the conditions applied to each. Cllrs will undertake a rolling review of these and future applications to ensure that planning conditions are adhered to and any non-compliance challenged appropriately.</li> </ul>
<b>21.43</b>	<b>Roles and Responsibilities</b>
	<p>To ensure that Cllrs were up to date with the current attributes and responsibilities of being a councillor the Clerk provided them with a link to the latest <i>Good Councillor Guide</i> for reference. Cllrs were also reminded that any decisions taken outside of meetings needed to be brought back to the next available meeting for ratification and to keep the Clerk duly informed of all discussions or issues reported directly (highways issues, etc).</p> <p>Cllr Knowles, as Chair, gave an overview of the direction he wished the Parish Council to go in and his proposed changes to the way the Parish Council operates. Cllrs gave him a vote of confidence and agreed to his proposals.</p>
<b>21.44</b>	<b>Finances</b>
	<p><b><i>Matters Arising from Previous Minutes</i></b> <b>19.74.04 – Website</b> Cllr Knowles presented a quotation of £499.00 for a replacement website, there is an additional £100 for the copying over of our current website ‘as is’. This was agreed.</p>

**21.32.07 – Bank Account**

The bank account has now been moved, and our reserves placed in a savings account.

**New Issues**

**21.44.01 – Quarter 3 Financial Report**

The Clerk tabled the report which stated that on 31 December 2021 the Parish Council's accounts stood at £16,252.52. Outstanding large expenditure is the renewal of our website and the provision of a defibrillator. The Clerk suggested at this stage that the monies for the defibrillator be diverted to the installation of electricity to the kiosk. This was agreed.

**21.44.02 – Precept**

The Clerk advised that a submission for a precept of £10,000 has been submitted to SMDC. This equates to an increase of £2.70 on a Band D property.

**21.44.03 – Training**

The Clerk informed the Parish Council that she had now completed and passed the FiLCA financial training.

The Clerk stated that her main qualification was acquired in 2004, and to bring this up to date there is a short course at a cost of £30.00 she can undertake. Cllrs were in agreed to this.

**21.44.04 – Invoices and Receipts**

▪ **Receipts**

- SMDC/Alliance Environment – Lengthsman's Agreement - £400.00

▪ **Invoices**

- S & W Grounds Maintenance – Cutting playing field - £225.00
- SLCC – subscription - £80.00
- Cllr Knowles – reimbursement for lock - £18.48

**21.45 General Maintenance and Other Issues**

***Matters Arising from Previous Minutes***

**21.34.03 – Christmas Tree Lights**

Cllr Knowles will be the lead in ensuring that an electrical supply and lighting is available for next Christmas' display.

**21.29.05 – Telephone Kiosk outside Rose and Crown**

The Clerk advised that Marston's Brewery agree in principle to an electrical link being set up between the public house and the kiosk. They are currently seeking the current landlord's views on this before proceeding with agreements. The Clerk will chase up for the next meeting.

In the interim Cllr Drakeley in the process of undertake a survey of the kiosk to ascertain what works are required to bring it up to standard.

	<p style="text-align: right;"><b>Action: The Clerk / Cllr Drakeley</b></p> <p><b>21.39.02 – Bus shelter, opposite Bagnall Heights</b> Cllrs Pearson and Jackson are currently ascertaining means of effective repairs to the roof.</p> <p style="text-align: right;"><b>Action: Cllrs Pearson &amp; Jackson</b></p> <p><b><i>New Issues</i></b></p> <p><b>21.44.01 – Village Hall – Standing Agenda Item</b></p> <ul style="list-style-type: none"> <li>▪ Cllr Lawley stated that he had no updates.</li> </ul> <p><b>21.44.02 – Parish Strategic Plan</b> Discussions took place on the development of a Strategic Plan to drive forward projects that would benefit the Parish. The Clerk has developed a draft and Cllrs were appointed to lead on the various current projects, assisted by other Cllrs/volunteers as appropriate. In the future this Plan will be driven by parishioners who will be asked to submit projects for consideration in the Spring.</p>
<b>21.46</b>	<b>Footpaths and Highways</b>
	<p><b><i>Matters arising from previous minutes</i></b></p> <p><b>20.51.02 – Egress of water onto carriageway, Clewloes Bank</b> This issue has now been resolved.</p> <p><b>21.21.01 – WPD Cellar Head Project</b> During discussions with Cllr Flunder the issue of whether weight restrictions applied to agricultural vehicles was raised. Cllr Batson agreed to look at the relevant legislation with SCC and Cllr Flunder together with that relating to the placement of temporary traffic lights.</p> <p>Should weight restrictions not apply to agricultural vehicles Cllrs would prefer these to be attached to Springs Bank on a permanent basis.</p> <p>In relation to road signage, Cllrs felt that it would be more useful to state “<i>no access to Milton</i>” for example, rather than using road names. Cllr Batson will liaise with contractors.</p> <p style="text-align: right;"><b>Action: Cllr Batson</b></p> <p><b>21.35.01 – S.53 Applications</b> The Clerk has written to SCC to express our dissatisfaction at their response which has left us in limbo. There is nothing further the Parish Council can do, any pressure to prioritise must come from the applicant.</p> <p><b><i>New Issues</i></b></p> <p><b>21.46.01 – S.53 application – Footpath 32</b> The Parish Council has received notification from Cllr Flunder that an application has been submitted to SCC to redefine Footpath 32 as a bridleway. The closing date for comments is 29 January 2022. As the Parish Council has not received any official notification from SCC, the Clerk was asked to write for an extension.</p>

	<b>Action: The Clerk</b>
	<p><b>21.46.02 – Canal Bridge, Stanley Road</b> A crack has appeared on the bridge parapet, this is being looked at by SCC Highways.</p> <p><b>21.46.03 – Footpath 28</b> Since the last meeting there have been a few motorcycle sightings, these have been reported to the police.</p>
	<p><b>21.46.04 – Potholes</b> Several potholes have been reported to SCC and repairs effected.</p> <p><b>21.46.05 – Fallen Finger Post</b> A finger post near Bagnall Heights has fallen over, this has been reported to SCC.</p> <p><b>21.46.06 – Sweep Cleaner</b> A request was made to SMDC to sweep around the village greens over the winter, works have been undertaken.</p>
<b>21.47</b>	<b>Correspondence</b>
	<ul style="list-style-type: none"> <li>▪ Peter Martin – FOI request regarding defibrillators in the village. <i>This query has been dealt with.</i></li> <li>▪ Staffordshire’s Lord Lieutenancy – Information on celebrations for the Queen’s Jubilee 2022.</li> <li>▪ Email from member of the public providing background information on F.32. <i>The Clerk has provided contract details at SCC should they wish to provide this information formally.</i></li> <li>▪ Email from member of the public enquiring as to the current situation regarding FP.20. <i>The Clerk advised that this is currently a cul-de-sac footpath which SCC is looking into.</i></li> </ul>
	<b>Date of Next Meeting</b>
	The next meeting of the Parish Council will be on <b>Tuesday 15 February 2022, 7.00pm</b>

Meeting concluded at 9.10pm

Signed

(Chairman)

Dated: 15 February 2022