

BAGNALL PARISH COUNCIL

Minutes of Annual Parish Meeting

Tuesday 18 May 2021

Village Hall
School Lane
Bagnall
Staffordshire Moorlands

Present:

Cllr Andrew Batson (Chair)
Cllr Roger Jackson
Cllr Les Knowles

Cllr Peter Lawley
Cllr David Pearson
Cllr Sybil Ralphs

In attendance:

Denise Cooper (Clerk); 2 parishioners

Apologies

No apologies received.

Minutes of the Previous Annual General Meeting

The minutes of the previous annual meeting were read and accepted as a true and accurate record.

21.06 Chairman's Report

The retiring Chairman, Cllr Andrew Batson, read out his report for the year 2018/19. A copy will be published on the website.

21.07 Finance Report

The Clerk / RFO reported that in the financial year 2020/21 the Parish Council requested a precept for the year of £8,600. This equated to a rise of £0.29 on B and D Council Tax, based on 368 households within the Parish.

Our largest commitments for the financial year were the maintenance of the playing fields amounting to £1,890, maintenance of the greens totalling £2,200, and staffing costs at £1,795. We re-claimed VAT on invoices paid during the year totalling £561. During the year, a capital payment of £1,000 towards the purchase of the playing field was made, leaving our outstanding loan balance at £5,500. Interest on the loan for the year was £236.00, a considerable saving on the rent previously paid for the field.

At 31 March 2021 the monies held by the Parish Council amounted to £12,846.13.

Looking forward it is important that we look to securing additional funding from whatever sources we can to enable us to undertake the work within the Parish that we wish to do in the forthcoming year. Costs are rising and we are currently walking a fine line between utilising our known incoming resources and having to dip into reserves.

21.08 Allocation of Duties

Chairman – Cllr Les Knowles

Vice Chairman – Cllr Andrew Batson

To prevent a potential conflict of interests, the sub-groups of the Parish Council have been split down and the appointment of Councillors for specific areas of work allocated accordingly. Councillors with a personal or pecuniary interest will not be appointed to areas of work that conflict with that interest.

Planning – All Councillors, except for Cllr Sybil Ralphs

Highways and Footpaths – Cllrs Andrew Batson, Cllr Les Knowles, and Cllr Roger Jackson

General Maintenance (including Greens and Playing Field) – Cllrs Dave Pearson and Cllr Peter Lawley

Parish Assembly – Cllr Andrew Batson and Cllr Roger Jackson

Village Hall Committee – Cllr Peter Lawley

Wetley Moor Committee – Cllr Andrew Batson

Newsletter and Publicity – Ad hoc as required

21.09 Review / Agreement of Governance / Policy Documents

The Parish Council reviewed and agreed all its current Governance and Policy documents.

21.10 Attendance Report

There are normally a total of ten meetings through the year, as the Parish Council does not hold meetings in August and December. Due to the Coronavirus Pandemic core business was conducted via email under delegated powers given to the Clerk, from March 2020 to August 2020, with minutes of decisions taken each month published on the website. Virtual meetings via Zoom commenced in September 2020. Full attendance was achieved by Cllrs Jackson, Knowles and Lawley; Cllrs Batson, Pearson and

Ralphs missed one meeting. Cllrs Brown resigned in December 2020, having achieved full attendance for those meetings applicable.

21.10 Meeting Schedule 2019/20

The Schedule of meetings for the forthcoming year are as follows:

Tuesday 20 April 2021

Tuesday 18 May 2021 (includes Annual Parish Meeting)

Tuesday 20 July 2021

Tuesday 21 September 2021

Tuesday 19 October 2021

Tuesday 16 November 2021

Tuesday 18 January 2022

Tuesday 15 February 2022

Tuesday 15 March 2022

All meetings will commence at 7.30pm and with effect from 20 July 2021 will be held at the Village Hall, School Road, Bagnall.

Date of Next Annual Meeting

The next Annual meeting will be held on Tuesday 17 May 2022, 7pm.

The meeting closed at 7.15pm

Signed
(Chairman)

Dated: 17 May 2022