**BAGNALL PARISH COUNCIL**

**Parish Council Meeting**

**Tuesday 11th June 2024 commencing at 1900hrs**

**The meeting will be held at Stafford Arms, Bagnall, ST9 9JR**

**It is prohibited by Law to bring any alcohol into a room at any time where a Parish**

**Council meeting is in progress, any person doing so will be asked to leave immediately.**

Dear Councillor

You are summoned to a meeting at the above location, at the time shown.

Yours faithfully



Signed

M Knapper

Clerk to the Council

Before the meeting there will be a public session to enable the people of Bagnall to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if s/he is present at the meeting of a parish council or of its committees but otherwise may: -Film, photograph or make an audio recording of a meeting;

-Use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.

-Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is a policy which must be followed. Any person who may find difficulty in access to the meeting through disability is asked to advise the clerk email at least 24 hours before the meeting so that every effort may be made to provide access.

**Agenda**

|  |  |
| --- | --- |
| 24.06.021 **Public Participation**.    24.06.022 **Apologises.** | |
| 24.06.023 | **Declarations of interest and dispensation** – Councillors must declare any personal or prejudicial interests in items on the agenda and their nature and leave the room for the relevant item. |
| 24.06.024 | **Register of interest** – Councillors are reminded of the need to maintain their register of interest. |
| 24.06.025 | To consider candidates for **co-option** and make a decision. |
| 24.06.026 | To consider **minutes** for accuracy and approve minutes of previous Council meetings:   1. Annual Parish Meeting Tuesday 14th May 2024 2. Annual Meeting of the Council Tuesday 14th May 2024 3. Chairmans Annual Report |
| 24.06.027 | To receive a **report** from thepolice (if available). |
| 24.06.028 | To receive a **report** from:   1. Staffordshire Moorlands Councillor (if available). 2. County Councillor (if available). |
| 24.06.029 | **Clerks Report.** |
| 24.06.030 | **Accounts/Finance:** to consider/approve. (See attached)  a) To approve May/June 24 Payment List.  b) To approve VAT Claim for 23-24.  c) To approve Annual Governance Statement.  d) To approve Annual Accounting Statement.  e) To approve Certificate of Exemption.  f) To note the internal audit report.  g) To appoint J Podmore for Internal Audit 2024/25.  h) Period of Public Rights |
| 24.06.031 | To consider **Planning Applications** received. (See Attached). |

|  |  |  |
| --- | --- | --- |
| 24.06.032    24.06.033 |  | **Footpaths**. (See Attached).  **Highways.** |
| 24.06.034 |  | **Report** from Bagnall Parish Council Chairman. |
| 24.06.035 |  | To review and approve the following policies. |

1. Financial Regulations

*Confidential Items to be discussed at the end of the meeting if Public and Press are present.*

|  |  |
| --- | --- |
| 24.06.036 | To approve the Clerks Contract of Employment. |
| 24.06.037 | Items for the next Agenda |
| 24.06.038 | To confirm Date, Time and Location of next meeting. |